



Keeping Children and Staff Safe in School Summary  
V.3. Jan 2021

Guidance from Government	Action to address this Guidance
<p>We know that travel to school patterns differ greatly between schools. If those patterns allow, schools should consider staggered starts or adjusting start and finish times to keep groups apart as they arrive and leave school.</p>	<p>During the lockdown we will be using the main entrance due to reduced numbers. Carers will be expected to accompany children to school. Carers and children will be expected to observe social distancing. Any adults in the area outside of the main school gate will be expected to wear a face covering.</p> <p>Children will sanitise their hands before entering and will walk, socially distanced, directly to their classroom.</p> <p>Children who attend WAP will be escorted by a member of staff.</p>
<p>When timetabling, groups should be kept apart and movement around the school site kept to a minimum. While passing briefly in the corridor or playground is low risk, schools should avoid creating busy corridors, entrances and exits</p>	<p>The children will be taught, and remain within their class or year group bubble.</p> <p>Children will eat in their own classroom/bubble at lunchtime and have their own timetabled zoned areas at all break times.</p> <p>Toilets have been separated as much as possible and each class has a designated toilet cubicle.</p>
<p>Some schools may keep children in their class groups for the majority of the classroom time, but also allow mixing into wider groups for specialist teaching, wraparound care and transport. Endeavouring to keep these groups at least partially separate and minimising</p>	<p>All children will be kept within their own class group/bubble and will not mix with the other classes/bubbles during the school day.</p> <p>There may be minimal times when they will pass in the corridor or toilet although most of the school site is</p>

<p>contacts between children will still offer public health benefits as it reduces the network of possible direct transmission</p>	<p>accessed via an open verandah reducing the chance of infection. There will be no whole school assemblies or other gatherings.</p>
<p>Schools must ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks And when they change rooms</p>	<p>We will continue the strict regime of hand-washing that we have in place at the moment. We will be using hand sanitiser as well as hand washing because of the number of students we have and the limited number of sinks. Washing hands or using the hand sanitiser provided will be compulsory for all students.</p> <p>We will also follow the ‘Catch it, Bin It, Kill It’ advice for respiratory hygiene.</p> <p>Every classroom will have a flip-top bin with a black bin liner</p>
<p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products such as detergents and bleach.</p>	<p>We have employed extra staff for an enhanced cleaning regime throughout the day for frequently touched surfaces.</p> <p>Teachers and Support Staff should clean any shared resources after use.</p>
<p>Schools should make small adaptations to the classroom to support social distancing where possible.</p>	<p>All classrooms will be able to social distance due to lower numbers within classrooms. Where numbers are higher in some classes the children will face the front with children sat side by side. Unnecessary furniture has been removed to create more room. Movement within the classroom will be reduced.</p> <p>Children will all have their own pencil/pen, ruler, rubber etc and these are for their use only.</p>
<p>Engage with the NHS Test and Trace Service.</p>	<p>If a student shows symptoms of Covid 19 they will be isolated in the medical room and parents asked to collect them. Public Health England guidance will be followed.</p>
<p>We encourage all schools to return to</p>	<p>During lockdown children will not be</p>

<p>their usual uniform policies in the autumn term. Uniform can play a valuable role in contributing to the ethos of a school and setting an appropriate tone</p>	<p>expected to wear uniforms. This will allow the wearing of warmer clothes due to winter conditions and ventilation requirements.</p>
<p>Shared staff areas.</p>	<p>The use of shared staff areas will be minimized.</p> <p>The staff will have a designated area for their year group for lunch and break times. The staff room is a no seating area and will only be used for obtaining food and drinks. The number in the staffroom at any time is limited to three.</p>
<p>School visitors</p>	<p>School visitors will be minimized to essential visitors only. Professionals will only be allowed on site where it is deemed absolutely necessary. For example safeguarding and essential school maintenance.</p>